



**Transmission Right-Of-Way Joint Use  
Application Form**

Real Estate Services  
Tampa Electric Company  
PO Box 111  
Tampa, FL 33601

Telephone: 813.228.1187  
Fax: 813.228.1376

**TAMPA ELECTRIC COMPANY REQUIRES THAT REAL ESTATE SERVICES BE CONTACTED FOR A PRELIMINARY DISCUSSION BEFORE INITIATING THIS APPLICATION PROCESS. PLEASE SUBMIT ALL REQUIRED INFORMATION WITH APPLICATION.**

Tampa Electric Company's charges for occupations of its rights-of-way are dependent upon the size of the facility or occupation, the value to Tampa Electric Company of the lands impacted, the present and future impacts to Tampa Electric Company's planning, design, construction, operations, and maintenance of its facilities, and the nature of the company's land rights affected. The exact charge will be determined upon a detailed review of the request. AN APPLICATION FEE WILL BE DUE WITH THIS REQUEST UNLESS OTHER ARRANGEMENTS ARE WORKED OUT IN ADVANCE ENSURING RECOVERY OF ALL TAMPA ELECTRIC COMPANY EXPENSES ASSOCIATED WITH THE REQUEST. MORE COMPLEX REQUESTS, INCLUDING LINEAR PARALLEL FACILITIES WILL REQUIRE A HIGHER APPLICATION FEE. ANY ADDITIONAL COSTS ASSOCIATED WITH MORE DETAILED ANALYSIS AND INVESTIGATION WILL BORNE BY THE REQUESTOR AND MUST BE PAID IN ADVANCE UNLESS OTHER ARRANGEMENTS SUITABLE TO THE COMPANY ARE MADE.

**THE FOLLOWING INFORMATION MUST BE INCLUDED WITH THIS APPLICATION**

**Minimum requirements for any sketch or map.** To be submitted to Tampa Electric Company for consideration in conjunction with a request for permission to cross or otherwise occupy a Tampa Electric Company easement or fee owned tract. A metes & bounds description is not required if the following information is provided:

1. North arrow & scale
2. Survey name & abstract number
3. Point and beginning (with Global Positioning System latitude and longitude coordinates if available)
4. Tie to Tampa Electric Company property corner if applicable
5. Ties to Tampa Electric Company above ground and underground facilities
6. Type and size crossing (outer diameter of pipe, width of occupation, etc.) identified by a centerline or crosshatching if it is a metes and bounds area, with ties to adjacent and/or crossing utilities
7. Stationing along the pipeline or centerline of route if applicable
8. Bearing & distance of centerline of route of proposed occupation within Tampa Electric Company controlled property
9. Locative references – ties to streets, railroad lines, or other topographic features to facilitate site location
10. Tampa Electric Company tract folio number and adjoiner information, including width of Tampa Electric Company right-of-way where appropriate
11. Reference (basis) of bearings (& coordinates is used)
12. Reference to Tampa Electric Company map (if available)
13. Registered professional land surveyor's certification, seal, signature & printed name with registration number
14. Total area in acres or square feet or total distance in centerline feet of proposed joint use with separate totals for Tampa Electric Company fee owned and easement lands impacted.
15. Name, address and phone number of registered professional land surveyor or firm that prepared the survey
16. Ties to existing pipelines every 500 feet or at each change in direction and/or position in the right-of-way
17. Locations of swales, ditches, ponds, rivers, and/or canals located within the right-of-way
18. A profile of the facility if it crosses any underground facilities

Example Survey Drawings are available for longitudinal pipelines, typical pipeline crossings, road crossings, and surface sites. PDF and AutoCAD copies of the sketch(s) or map(s) must be submitted at the time of application.

If the request includes any valves, anode beds or other surface sites within Tampa Electric Company right-of-way, these installations must have design drawings of the proposed improvement. PDF and AutoCAD copies of a profile survey for any above ground facility must be included.

**Proposed Roadways:** Requires a site plan providing the following details:

1. Curb cuts centered on the right-of-way, a minimum of 20-feet wide, with a 5-foot curb radius for Tampa Electric Company access (if curbs are used)
2. Profile of the elevation of the road
3. Area drainage profile
4. Materials which are to be used in the construction of the road
5. Distances to all Tampa Electric Company facilities in the area
6. Other relevant data, such as ties to pipelines, fences, etc.
7. Design of the roadway, including curb cuts, must accommodate Tampa Electric Company vehicles up to ninety thousand (90,000) pounds GVW
8. Fencing and gates may be required to prevent unauthorized access to Tampa Electric Company rights-of-way afforded by the crossing

**General Guidelines:**

After the receipt of all needed information, Tampa Electric Company requires a minimum period of six (6) weeks for an initial review of the request. Longitudinal joint uses are less likely to be granted and will require more time for review. In the event electrical facilities must be relocated or removed because of any request, a sufficient period to plan, engineer, and accomplish the relocations will be required. No construction or other activity on Tampa Electric Company right-of-way shall occur until the execution of final written agreements with the exception of those activities necessary to survey, plan, and engineer the proposed project. A letter of entry or other agreement shall be obtained in advance for the aforementioned preliminary activities on Tampa Electric Company right-of way. For those instances where Tampa Electric Company fee-owned property is to be occupied, a license, easement, or other instrument suitable for the intended use will be prepared by Tampa Electric Company and executed by the parties, and recorded (if appropriate). However, it is the joint use applicant's responsibility to secure any additional needed rights from third parties where Tampa Electric Company's rights are limited, or less than fee simple. It is also the applicant's responsibility to timely notify the owners of any other pipelines, communication lines or other third party facility owners located within Tampa Electric Company's right-of-way.

As of this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, I certify that I understand that my application fee of \$\_\_\_\_\_ and any additional processing fees assessed are to defray Tampa Electric Company expenses associated with evaluating and processing my application and in no way obligates the company to grant the requested use. I further understand that additional fees for the requested use may be required. The information provided in this application is accurate and I realize that incomplete information may delay processing or invalidate this application. I hereby authorize Tampa Electric Company to contact the surveying firm, which prepared the attachments.

\_\_\_\_\_  
Signature of Applicant

*(See following pages for detailed submittal requirements)*

**1. REQUESTOR CONTACT INFORMATION:**

Engineering Firm

Architectural Firm

Law Firm

Other: \_\_\_\_\_

Company Name: \_\_\_\_\_

Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

**2. PROPERTY OWNERS CONTACT INFORMATION:**

Company Name: \_\_\_\_\_

Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

**3. NAME OF PROJECT** \_\_\_\_\_

**PROJECT ADDRESS:** \_\_\_\_\_

**BRIEF DESCRIPTION/HISTORY OF REQUEST:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**4. PURPOSE OF REQUEST:**

Parking

Pipeline Crossing

Road Crossing

Other \_\_\_\_\_

Pipeline

**COUNTY:** \_\_\_\_\_

**PROJECT FOLIO OR PARCEL ID:** \_\_\_\_\_

**SECTION:** \_\_\_\_\_ **TOWNSHIP:** \_\_\_\_\_ **RANGE:** \_\_\_\_\_

**INTERSECTION/CLOSEST MAJOR:** \_\_\_\_\_

5. **PROJECT START DATE:** \_\_\_\_\_  
**PROJECT END DATE:** \_\_\_\_\_

6. **CURRENT LAND RIGHTS (OWNER):** Please list all related documents and provide copies of all documents

Deed: **O.R. Book** \_\_\_\_\_ **Page** \_\_\_\_\_

Easement: **O.R. Book** \_\_\_\_\_ **Page** \_\_\_\_\_

Mutual Use Agreement

7. **REQUESTED L.R./AGREEMENT:**

Easement

Mutual Use Agreement

Temporary Work Space

Hold Harmless/Indemnification Agreement

Other \_\_\_\_\_

8. **CURRENT LAND RIGHTS (TEC)**

Deed: **O.R. Book** \_\_\_\_\_ **Page** \_\_\_\_\_

Easement: **O.R. Book** \_\_\_\_\_ **Page** \_\_\_\_\_

9. **MUST PROVIDE:**

- Boundary Survey
- CAD file with coordinates of known TECO facilities